

Privacy Notice

Bell Inn Iden Community Limited

("the Society")

Last updated: 25th February 2026

Part A – Information That Applies to Everyone

1. Who We Are

Bell Inn Iden Community Limited is a Community Benefit Society registered in England and Wales.

For the purposes of UK data protection law (UK GDPR and the Data Protection Act 2018), the Society is the **data controller** of the personal data described in this notice.

Contact details:

Email: info@bellatiden.com

2. The Principles We Follow

We are committed to ensuring that personal data is:

- Collected for clear and lawful purposes
- Limited to what is necessary
- Accurate and kept up to date
- Stored securely
- Retained only as long as required
- Not shared unnecessarily

We do not sell or trade personal data.

3. Lawful Bases for Processing

Depending on the circumstances, we process personal data on one or more of the following lawful bases:

- **Contractual necessity** – where processing is required to fulfil an agreement with you.
- **Legal obligation** – where we must comply with statutory duties.
- **Legitimate interests** – where processing is necessary for the effective operation of the Society, provided your rights are not overridden.
- **Consent** – where you have freely given clear permission (e.g. for mailing list)

communications).

The specific lawful basis relied upon is explained in Part B for each category of individual.

4. How We Protect Your Data

We store personal data securely, including:

- Password-protected electronic systems
- Restricted access to authorised board members
- Reputable third-party providers (such as email communication platforms and professional advisers) operating under appropriate safeguards

Paper records, where held, are stored securely.

5. Sharing Information

We may share personal data where necessary:

- With professional advisers (e.g. accountants or solicitors)
- With service providers acting on our behalf (e.g. email platforms)
- With regulators or public authorities where legally required

We ensure appropriate safeguards are in place where third parties process data on our behalf.

6. How Long We Keep Data

We retain personal data:

- For as long as required by law (for example, statutory membership and financial records)
- For as long as reasonably necessary to fulfil the purpose for which it was collected
- Where processing is based on consent, until consent is withdrawn

Where data is no longer required, it will be securely deleted or destroyed.

7. Your Rights

Under UK GDPR, you have the right to:

- Request access to the personal data we hold about you
- Request correction of inaccurate data
- Request erasure of your data (where legally permissible)

- Request restriction of processing
- Object to processing based on legitimate interests
- Withdraw consent (where applicable)

You also have the right to complain to the Information Commissioner's Office (ICO).
To exercise your rights, please contact us at the email address above.

Part B – Additional Information for Specific Groups

The following sections describe additional processing that applies depending on your relationship with the Society.

8. Shareholders (Members)

Shareholders are automatically members of the Society.

Additional data we collect

- Shareholder reference number
- Number and value of shares held
- Payment records
- Nomination details (if provided)

Additional purposes

- To administer share ownership
- To maintain the statutory register of members
- To issue share certificates
- To communicate formal member notices
- To comply with legislation governing Community Benefit Societies

Lawful basis

- Contractual necessity
- Legal obligation
- Legitimate interests in managing membership

Certain records (including the register of members and financial records) must be retained in accordance with statutory requirements and cannot be deleted while legally required.

9. Donors

Additional data we collect

- Donation amount
- Payment confirmation details

Additional purposes

- To process and acknowledge donations
- To maintain financial records
- To communicate updates where appropriate

Lawful basis

- Contractual necessity (processing a donation)
- Legitimate interests
- Consent (where required for fundraising communications)

10. Mailing List Subscribers

Data collected

- Name (if provided)
- Email address

Purpose

- To send news and updates
- To send fundraising communications where consent has been given

Lawful basis

- Consent

You may unsubscribe at any time using the link provided in emails or by contacting us directly.

11. Committee (Management Board) Members

Committee members are also shareholders but have additional governance responsibilities.

Additional data processed

- Contact details shared within the Board
- Attendance records
- Conflict of interest declarations
- Minutes and resolutions
- Regulatory filings
- Publication of names and roles where required

Additional purposes

- To enable effective governance
- To comply with legal and regulatory obligations
- To ensure transparency in the Society's operations

Lawful basis

- Legal obligation
- Legitimate interests
- Performance of governance duties

Committee members' names and roles may appear in official documents or public filings where required.

12. Changes to This Notice

We may update this Privacy Notice from time to time to reflect changes in legal requirements or Society practices. The latest version will always be available on our website.